

## Regular Meeting, November 17, 2017

In attendance: Board Members –Lonnie Meredith, Denton Bates, Brad Smith, Megan Cox, Bud Walker and Executive Director Jimi Coplen. City Administrator Janet Moeller, Mayor John Gannaway. Guests: Roger Rowe.

1. Call to order: 7:00 a.m.

2. Invocation: Lonnie Meredith

3. Approval of meeting minutes from October 13, 2017.

Information or discussion: A motion was made to accept the minutes from October 13, 2017, as presented.

1<sup>st</sup> motion: Megan Cox

2<sup>nd</sup> motion: Brad Smith

Motion Carries: all but Bud Walker who abstained

4. Approval of financial reports for the month of October 2017.

Information or discussion: A motion was made to accept the financials as presented.

1<sup>st</sup> motion: Megan Cox

2<sup>nd</sup> motion: Bud Walker

Motion Carries: All

5. Discuss and/or take action on leasing real property to Project 8.

Information or discussion: Roger Rowe agreed to the terms set forth by the board at the October meeting: a 5 year lease, \$300 a month, keeping one full time employee on site and he will provide renters insurance.

6. Discuss and/or take action on improvements to the DCOH Buildings: Plumbing and HVAC.

Information or discussion: A motion was made to obtain additional bids for electric, HVAC and plumbing and give final authority to Brad Smith to move forward on choosing contractors for the remodel.

1<sup>st</sup> motion: Brad Smith

2<sup>nd</sup> motion: Denton Bates

Motion Carries: All

7. Discuss and/or take possible action on the marketing plan: Target Industry Prospects, ROI, High Ground

Information or discussion: The board was not interested in pursuing Target Industry Prospecting or purchasing ROI: Gazelle software at this time. They are interested in joining the High Ground of Texas but would like to know what projects the panhandle has secured from trade shows in the past. No action taken.

- 8. Discuss and/or take possible action on furniture and equipment for new office space.

Information or discussion: A motion was made to approve up to \$3000 budget to purchase furniture and equipment needed for the new office space and to save money wherever we can.

1<sup>st</sup> motion: Megan Cox

2<sup>nd</sup> motion: Brad Smith

Motion Carries: All

- 9. Adjourn at 8:30      Motion by Denton, second by Brad, All in favor

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Lonnie Meredith, President

\_\_\_\_\_  
Date

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Denton Bates, Secretary/Treasurer

\_\_\_\_\_  
Date