

## Regular Meeting, October 13, 2017

In attendance: Board Members –Lonnie Meredith, Denton Bates, Brad Smith, Megan Cox and Executive Director Jimi Coplen. City Administrator Janet Moeller, Mayor John Gannaway, Alderman Steve King. Guests: Roger Rowe. Absent: Bud Walker

1. Call to order: 7:03 a.m.

2. Invocation: Lonnie Meredith

3. Approval of meeting minutes from September 8, 2017.

Information or discussion: A motion was made to accept the minutes from September 8, 2017 as presented.

1<sup>st</sup> motion: Megan Cox

2<sup>nd</sup> motion: Denton Bates

Motion Carries: All

4. Approval of meeting minutes from September 15, 2017.

Information or discussion: A motion was made to accept the minutes from September 15, 2017 as presented.

1<sup>st</sup> motion: Brad Smith

2<sup>nd</sup> motion: Megan Cox

Motion Carries: All

5. Approval of financial reports for the month of September 2017.

Information or discussion: A motion was made to accept the financials as presented.

1<sup>st</sup> motion: Megan Cox

2<sup>nd</sup> motion: Denton Bates

Motion Carries: All

6. Update from Monty Moeller on Rochester VoTech Students.

Monty was unable to make it and this will be rescheduled.

7. Discuss and/or take action on leasing real property to Project 8.

Information or discussion: Client would like to move his current business office into the DCOH building downstairs. He would also like to add a new retail business at this location. The client is asking for the DCOH to get the space “rent ready” by adding bathrooms and HVAC at an estimated cost of \$16,000. The client will finish out the space at his own expense, estimated to be a minimum of \$12,000 in exchange for a 5 year lease. The DCOH requested additional financials, specifically a cost benefit analysis in a spreadsheet format outlaying the benefits to Haskell.

Upon additional financials being presented to the board, the board moved to lease the space to the prospect for 5 years at \$300 a month. The lease will stipulate that there must be one full time employee on the premises during regular business hours, the company must have an employee on site 30 hours per week, and the prospect must provide renters insurance.

1<sup>st</sup> motion: Denton Bates  
2<sup>nd</sup> motion: Brad Smith  
Motion Carries: All

8. Discuss and/or take action on doing a business loan/grant for Haskell Inn.

Information or discussion: The item was discussed and no action was taken.

9. Discuss and/or take action on paying for window construction at 24 Ave D.

Information or discussion: A motion was made to pay \$1795 for the new window to be installed at the new office location.

1<sup>st</sup> motion: Denton Bates  
2<sup>nd</sup> motion: Megan Cox  
Motion Carries: All

10. Discuss and/or take possible action on the 2017-2018 fiscal year budget.

Information or discussion: A motion was made to accept the budget as presented leaving off the reserve funds and business recruitment line item.

1<sup>st</sup> motion: Denton Bates  
2<sup>nd</sup> motion: Brad Smith  
Motion Carries: All

11. Adjourn – 8:43 a.m.

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Lonnie Meredith, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Denton Bates, Secretary/Treasurer

\_\_\_\_\_  
Date