

## Regular Meeting, February 10, 2017

In attendance: Board Members - Lonnie Meredith, Randy Hise, Megan Cox, Denton Bates, Bud Walker, Executive Director - Jimi Coplen, City Administrator – Janet Moeller and Mayor – John Gannaway

Visitors: Bill Steele, Jason Pelz

1. **Call to order:** 7:03
2. **Invocation:** Lonnie
3. **Approval of meeting minutes from January 20, 2017.**

Information or discussion:

1<sup>st</sup> Motion: Randy Hise  
2<sup>nd</sup> Motion: Megan Cox  
Motion Carries: All

4. **Approval of financials for January 2017.**

Information or discussion:

1<sup>st</sup> Motion: Randy Hise  
2<sup>nd</sup> Motion: Bud Walker  
Motion Carries: All

5. **Discuss and/or take action on business assistance for Project 5.**

Information or discussion: A presentation was made by Bill Steele and Jason Pelz for a new business. A motion was made to give Lonnie the authority to negotiate a deal around the DCOH land located by the prison on highway 277. Lonnie will bring that deal back to the DCOH board for final approval. (The group did not need to go into executive session.)

1<sup>st</sup> Motion: Randy Hise  
2<sup>nd</sup> Motion: Bud Walker  
Motion Carries: All

6. **Discuss and/or take action on employment contract with the city.**

Information or discussion: Per the auditor's request, the city has asked the DCOH to put together a contract for the city's files outlaying the job description and performance agreement with the DCOH director. In order to be compliant with TML, the city needs the director to fill out leave slips to account for vacation and sick time. The board requested the director follow up with TML to see if there are options to participate solo or if they have to do it as a group with the city. No action was taken on this item.

1<sup>st</sup> Motion:  
2<sup>nd</sup> Motion:  
Motion Carries:

**7. Discuss and/or take action on employment training grant for the Rochester Vocational School.**

Information or discussion: A motion was made to grant \$2500 to the Rochester Vocational School to be used towards employment training and \$500 going towards future training at TSTC.

1<sup>st</sup> Motion: Randy Hise  
2<sup>nd</sup> Motion: Bud Walker  
Motion Carries: All

**8. Discuss and/or take action on storefront beautification grant for the Pregnancy Care Center.**

Information or discussion: There was not enough information at this time to proceed. A motion was made to table this item until we hear back from the Storefront Beautification Committee.

1<sup>st</sup> Motion: Bud Walker  
2<sup>nd</sup> Motion: Denton Bates  
Motion Carries: All

**9. Executive Director Report**

Information or discussion: The director updated the board on various items laid out in her report.

**Meeting adjourned at 8:45 a.m.**

\_\_\_\_\_  
Lonnie Meredith, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Randy Hise, Secretary/Treasurer

\_\_\_\_\_  
Date